

**Suggested Form for Requesting School District Facilities for a
Charter School Pursuant to *Education Code* Section 47614 and Title 5 of the
California Code of Regulations (CCR), Sections 11969.1 through 11969.10.**

This form is provided pursuant to 5 CCR 11969.9(c)(3). Charter schools are encouraged to review all applicable *Education Code* and regulation sections before completing this form. Charter schools should also consult with the school district from which they are requesting facilities to determine if this, or another form is required.

Charter School Name: _____ Charter Authorizing Entity: _____

Contact Information: Name: _____ Phone: _____

Email: _____ Address: _____

Has the Charter Been Approved? **Y N** Is this a Continuing or New school? **Continuing New**

Actual or Anticipated Date of Local Charter Approval: _____

District from which Charter School is Requesting Facilities: _____

Date request submitted: _____ Anticipated Date of Occupancy: _____

Please provide the following estimates of average daily attendance (ADA) by grade level (consult the regulations for definitions of each term):

Grade	Total ADA	Total In-District ADA	Total Classroom ADA	Total In-District Classroom ADA
K				
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
TOTAL				

Please attach the following documents:

- ☐ For the In-district, classroom ADA identified above, please provide, by grade level, a list indicating the school in the district that the pupils are otherwise eligible to attend and the number of pupils from each school.
- ☐ A description of the methodology used for the ADA estimates above.
- ☐ Documentation of the number of In-district students meaningfully interested in attending the Charter School, if relevant.
- ☐ A description of the general location in which the Charter School wishes to locate.
- ☐ A description of the Charter School's educational program that is relevant to the assignment of facilities.
- ☐ A copy of the Charter School's instructional calendar.